

Monday, May 13, 2024 1:30-3PM – TEAMS Meeting

COUNCIL MEETING AGENDA

APSAC Committee Members 2023-2024: Christina Egbert, Alexandra Backer, David Reynolds, Karen Louis, Polly Wallis, Nicole Welsh, Roy Danielian, Sable Eldridge, Laura Zeigler, Tina Grady, Benjamin Rueger, Lindee Mason, Michele Shawver, Shay Purba, Tami Smith, Tom Utnage, Tracey Hanton, Stephanie Patrick, Tracy Mitchener

Members present: Christina Egbert, Alexandra Backer, Karen Louis, Polly Wallis, Roy Danielian, Sable Eldridge, Laura Zeigler, Tina Grady, Benjamin Rueger, Lindee Mason, Shay Purba, Tom Utnage, Tracey Hanton, Stephanie Patrick, Tracy Mitchener

Members not present: Dave Reynolds – late but present, Nicole, Tami, Michele – out of office

HR Representative: Tracy Mitchener

Call to order:

1. Approval of Minutes
 2. HR Updates (Tracy)
 - a. Great combo meeting with CCSAC with Chancellor
 - b. Hope to see the councils meet together more regularly (maybe twice a year)
 - c. Laura question – Fair Labor Act changes – phase 1 doesn't have large impact in June but what are the impact for phase 2 in January?
 - i. HR is waiting to see what happens in June and what WL will be doing/handling it
 1. 22 people impacted in June, they have been contacted by HR already
 - ii. Too early to know the impact on APSAC
 - iii. This could get stopped in the courts as well
 - d. Karen question – Amy Boyle (WL HR) asked a question on benefits at WL that will move with employee if they are going from salary to hourly but wanted to know if it will be mirrored here.
 - i. Tracy does not have the answer
 3. Treasurer's Report (David)
 - a. PD Budget: \$2203.82
 - b. Operating: \$1,348.08
 - c. Foundation: \$3,411.53
 - d. APSAC Scholarship: \$0.0
 - e. Total funding: \$5,615.35
 4. Old business:
 - a. Guest Speakers (Laura)
 - i. Met with Chancellor last week, Glen Nakata to come to the June meeting
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Committee Reports –

- 1.1. APSAC Professional Development Committee: (Tom/Michelle)
 - 1.1.1. Burnout presentation – May 21st
 - 1.1.1.1. Breathing techniques and stretching at beginning and end
 - 1.1.1.2. Co – presenting with Michele on the concepts
 - 1.1.1.3. *Wear green in support of mental health month to get swag from HR*
 - 1.2. APSAC Scholarship Committee: (Stephanie/Shay)
 - 1.3. APSAC Technology Team: Website Updates/Maintenance & LISTSERV: (Laura)
 - 1.3.1. Sent list up to IT for the listserv to be updated
 - 1.3.2. Alex to look to update the website this summer
 - 1.4. APSAC Elections Committee: (Laura)
 - 1.4.1. Stephanie Patrick – President Elect
 - 1.4.2. Michele Shawver – Treasurer
 - 1.4.3. Alex Backer – Secretary
 - 1.4.4. Karen Louis, Polly Wallis, Roy Danielian - Emeritus
 - 1.4.5. Elections – voting will be up for two weeks
 - 1.4.6. July meeting – incoming and outgoing, August meeting – new committee
 - 1.5. APSAC Fundraising/Marketing Committee: pending 2023-2024 academic year
 - 1.6. Campus Master Plan (APSAC/CSSAC Presidents):
 - 1.6.1. inactive
 - 1.7. Chancellor’s Diversity Council: (Nicole)
 - 1.7.1. Nothing to report
 - 1.8. Employee Recognition and Excellence Award: (Roy/Tom)
 - 1.8.1. Nothing to report
 - 1.8.2. O Drive files are up to date for next year
 - 1.9. APSAC Affiliate Member to the Fort Wayne Senate: (Ben)
 - 1.9.1. April 15th – last senate meeting
 - 1.9.2. Discussed workshops for new members
 - 1.9.3. Want to restructure their committees – less faculty involved but more influence on certain areas of the university
 - 1.9.3.1. 70% of faculty were being asked to serve on a senate committee - Changing that to allow for 25% of faculty to participate
 - 1.9.4. No senate in May
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- 1.9.5. **FYI FROM BEN:** All IT will be WL employees “technically” starting in July. IT will be cutting 50 employees across all campuses so IT staff will have more on their plates moving forward so extend grace to them moving forward
 - 1.9.5.1. May need to address this in the constitution and personnel
 - 1.9.5.2. Ben will like to continue to serve in APSAC if able
 - 1.10. Fort Wayne Senate: Budgetary Affairs Subcommittee: (Tami)
 - 1.10.1. No report
 - 1.11. Fort Wayne Senate: Mastodon Athletic Subcommittee: (Roy)
 - 1.11.1. No report; may have a summer meeting
 - 1.12. Fort Wayne Senate: University Resource Policy Committee: (Polly)
 - 1.12.1. Committee has not met
 - 1.13. Food Service Committee: (Sable/Tami)
 - 1.13.1. Committee will resume in June
 - 1.13.2. Event to show how to do catering and meet new vendor coming soon
 - 1.14. Well-being Team: (Shay/Roy/Karen/Stephanie)
 - 1.14.1. 5k run went well
 - 1.15. Strategic Planning Committee: (Michele/Tami)
 - 1.15.1. No report
 - 1.16. Employee Recognition Event Planning Committee: (Karen/Stephanie/Polly)
 - 1.16.1. No report – event already held this year
 - 1.16.2. Evaluation did not give much room for comments or for specific information that will be helpful moving forward
 - 1.17. University Budget:
 - 1.17.1. Not currently active
 - 1.18. University Council:
 - 1.18.1. No longer active.
 - 1.19. West Lafayette Representatives: (Karen/Nicole)
 - 1.19.1. Vice Chair elected – Eric Adams
 - 1.19.2. Condensing and putting all IT under one umbrella at WL
 - 1.19.2.1. Lots of questions in this process
 - 1.19.2.2. Managers used to only have 4 direct reports- new structure each management will have about 8
 - 1.20. PFW Prepared Committee//Campus Safety Committee: (Alex/Karen (1)/Stephanie (2) Sable (3))
 - 1.20.1. No report
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1.21. Quality of Place: (Polly/Tami)

1.21.1. No report

5. New Business

- a. OFA request to move June 10th meeting to Tuesday, June 11th due to conflict with HS Admit NSO event
 - i. Agreed on moving date, invite to follow

6. Other Campus Committee Updates

- a. Flo Rida was great, glad to be involved in the program – Karen
- b. FA packages hopefully going on this week – Laura
 - i. If you want to help stuff packages – let Laura know, she will send out a note

Motion to Adjourn: Karen, Sable

Meeting Adjourned: 2:01

Next meeting will be: Monday, June 10th, 2024 1:30-3 p.m. via TEAMS